



Elite Living Inc.  
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Woodbridge, ON L4L 3T1

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Email: [service@eliteliving.ca](mailto:service@eliteliving.ca)

RA#: \_\_\_\_\_  
Date Issued: \_\_\_\_\_  
Issuer: \_\_\_\_\_

**SERVICE REQUEST FORM**

**Company Name** \_\_\_\_\_

**Contact Person for Claim** \_\_\_\_\_

**Contact Phone Number** \_\_\_\_\_

Invoice Number & Date \_\_\_\_\_

Date of Shipment Received \_\_\_\_\_

Request For: 1. Parts \_\_\_\_\_  
(circle one & specify) 2. Discount for Defect/Damage \_\_\_\_\_  
3. Exchange \_\_\_\_\_  
4. Return for Credit \_\_\_\_\_

Item Code	Item Description	Qty	Problem	Date of Occurance	In Original Box? (Y/N)

*\*\*\*Please fill out all above required fields\*\*\**

**FOR OFFICE USE ONLY**

Claim Resolution \_\_\_\_\_

Date Replacement Issued \_\_\_\_\_

Date Refund/Credit Issued \_\_\_\_\_

\* All claims must be filed within **14 days** of receipt of merchandise. We do not accept cosmetic claims on assembled items. No merchandise can be returned without original packaging.

\*\* Elite Living products are warranted to be free from manufacturing defects (flaw or deficiency that may affect the use for which the product is intended) for **1 year** (from date of invoice). Warranty is based on normal household use, under standard household conditions, and does NOT cover defects caused as a result of neglect, deliberate damage, abuse, personal alterations, accidents, wear and tear, and direct exposure to sunlight or heat.